

Contractor Work Approval Form

Approval Property Manager: _____

One form per Individual Contractor must be completed. Entry into the Community will not be permitted unless the Gate is presented with this completed form and initialed by Property Manager.

Unit: _____ Owner: _____ Phone: _____

Summary of Work to be performed (if additional space is needed, attach to form) _____

Approved Contractor

Corporation Name: _____ Phone: _____

Worker(s) Names: _____

Contractors and workers agree to abide by the Rules as set forth in the ARB Approval for all modifications, alterations or improvements and specifically to the following:

1. **Construction hours are as follows:**
Monday - Friday: 8:30 am to 6:00 p.m.
Saturday: 9:00 a.m. to 3:00 p.m.
Sunday: Absolutely no moving or construction
All vehicles must be off premise by 6:00 p.m. (M-F) or 3:00 p.m. (Saturday).
2. Extreme care must be taken not to damage, destroy or deface the elevator or any part of the buildings. Pad and floor protection must be in place while work is on-going. **Twenty-four (24) hour notice to Manager is required for pad installation. Call Manager at 561-743-1293.**
3. Trash must be removed off site including any boxes, packing material, appliances, furniture, or residual material. The dumpster or trash chute **can not** be used by any contractor. **Clean up of all tools and equipment must be performed off site including cleaning of paint bushes, rollers and wash buckets.**
4. Clean up: All exterior walkways, elevator floors and parking lot must be free of dirt, dust or debris prior to you leaving the job site each day. Contractor is responsible for payment of repair to any and all damage done to common area's as a result of the installation or modification.
5. Materials may not be placed or stored on common area property at any time or any area that is visible from the road. This includes, but is not limited to stones, wood, screen, sand, pavers, tile or carpet.
6. Failure to abide by the above regulatory regulations will result in
 1. REMOVAL OF YOUR PRIVILEGES TO WORK IN THIS COMMUNITY
 2. A charge to the unit owner (fine, repair and clean up fee).
7. The Contractor acknowledges that the Property Manager has the right to stop any and all workers should they perform outside the improvements or alterations as Approved by the Board of Directors.

Contractor signature _____ Print name: _____

Date: _____

Telephone Numbers (cell and office): _____

Return to: Rosemarie von Zabern, Property Manager, Jupiter Harbour Condominium Association, Inc.
Office 561-743-1293, **fax:** 561-748-6255