

Contractor Work Approval Form Approval Property Manager: _____

One form per Individual Contractor must be completed. Entry into the Community will not be permitted unless the Gate is presented with this completed form and initialed by Property Manager.

Unit: _____ Owner: _____ Phone: _____

Contractor Name: _____ Phone: _____

Corporation Name: _____ Phone: _____

Worker(s) Names: _____

Contractor understands that the Unit Owner agrees to pay an initial refundable deposit with the ARB form. This fee will be returned providing all of the following conditions are satisfactorily met and with the Association's approval of the work performed. Contractor understands that additional fees will be assessed should any damaged caused by any work or workers are greater than the initial deposit or any of the following conditions not be upheld. Contractors and all workers further agree to abide by the Rules as set forth in the ARB Approval for all modifications or improvements and specifically to the following:

1. **Construction hours are as follows:**
 - Monday - Friday: 8:30 am to 5:30 p.m. All vehicles must be off premises by 6:00 p.m.**
 - Saturday: 9:00 a.m. to 2:30 p.m. All vehicles must be off premises by 3:00 p.m. except no work is permitted in season from November 15th to May 15th.**
 - Sunday: Absolutely no moving or construction**
2. Any damage, destruction or defacement to the elevators or any part of the buildings **will not be tolerated**. Elevator pads and floor protection must be in place while work is on-going. **A twenty-four (24) hour notice to Manager is required for pad installation. Call Manager at 561-743-1293.**
3. The use of the Association dumpster or trash chute is **strictly prohibited**. All trash must be removed **daily** from the premises including any boxes, packing material, appliances, furniture, or residual material.
4. The on-site cleanup of all tools and equipment including cleaning of paint brushes, rollers and wash buckets is **prohibited**. All tool and equipment cleanups must be performed off site.
5. All exterior walkways, elevator floors and parking lots must be cleaned **daily** and be free of dirt, dust or debris prior to leaving the job.
6. The storage or placing of construction materials on common area property or any area that is visible from the road at any time is **strictly prohibited**.
7. The Contractor acknowledges that the Property Manager has the right to stop any and all workers should they perform outside the improvements or alterations as Approved by the Board of Directors.
8. Failure to abide by the above regulatory regulations will result in the following:
 - A. FORFEITURE OF DEPOSIT.**
 - B. ADDITIONAL CHARGES FOR ANY AND ALL REPAIR WORK & CLEAN UP TO THE COMMON AREAS INCURRED BY THE ASSOCIATION DUE TO DAMAGE CAUSED BY CONTRACTOR OR WORKERS.**
 - C. REMOVAL OF YOUR PRIVILEGES TO WORK IN THIS COMMUNITY.**

Contractor Signature _____ Print name _____

Date: _____

Telephone Numbers (Cell) _____ (Office) _____ (Fax) _____

Return to: Rosemarie von Zabern, Manager, Jupiter Harbour Condo. Office: 561-743-1293, fax: (561) 748-6255