

IMPORTANT VOTING DOCUMENT

**THE POA REQUIRES THE COMPLETION AND RETURN
TO THE POA OF A VOTING CERTIFICATE
FOR EACH UNIT PRIOR TO THE ANNUAL MEETING
IN ORDER FOR YOUR VOTE TO BE COUNTED**

VOTING CERTIFICATE

CERTIFICATE OF APPOINTMENT OF VOTING REPRESENTATIVE / MEMBER

To the Secretary of Jupiter Harbour Property Owners' Association, Inc. ("Association")

THIS IS TO CERTIFY that the undersigned, constituting all of the record owners of the following unit or address, have designated:

(OWNER DESIGNATED TO VOTE - ONLY ONE NAME)

as their representative to cast all votes and to express all approvals that such owners may be entitled to cast or express at all meetings of the membership of the Association and for all other purposes provided by the declaration, the articles, and the bylaws of the Association.

This certificate shall revoke all prior certificates and be valid until revoked by a subsequent certificate.

DATED: _____

A. Please print name(s) OF ALL OWNERS:

If owned by business entity, please designate office held after each name

B. ALL OWNERS, Please sign name(s):

C. Please print address of unit:

D. Please print Unit Number:

NOTE: This form is not a proxy and should not be used as such. Please be sure to designate one of the joint owners of the unit, not a third person, as the voting representative.

****If you took title to the property with your spouse and your spouse has predeceased you, then you are more than likely the record owner by operation of law. To be sure, you will need to review how title is held and obtain your own independent legal counsel, if necessary.****

2019 Annual Meeting Proxy

KNOW ALL PERSONS BY THESE PRESENTS, that the undersigned member of **Jupiter Harbour Property Owners Association, Inc.**, who is the Voting Representative of a unit, does hereby nominate, constitute and appoint* _____ (*If no person is named in this blank, then it is my direction that the current Secretary who will be present at the Annual Meeting and Election of Directors, shall have full power to vote this Proxy), to appear and act as the Proxy of the undersigned, with the Power of Substitution, to attend the Annual Meeting of the members of Jupiter Harbour Property Owners' Association, Inc. to be held on **March 18, 2019 at 7:00 pm at Palm Beach County Fire Rescue, 777 North U.S. Highway One, Jupiter, FL. 33477.**, and at any adjournments of said meeting. The Proxy Holder named above has the authority to vote and act for me to the same extent that I would if personally present, with Power of Substitution, except that my Proxy Holder's authority is limited as indicated below:

LIMITED POWERS

AT THE ANNUAL MEETING AND ELECTION OF THREE (3) DIRECTORS OF JUPITER HARBOUR PROPERTY OWNERS' ASSOCIATION, INC., ALL CANDIDATES MUST BE FORMALLY NOMINATED FROM THE FLOOR INCLUDING THE MEMBERS WHOSE NAMES APPEAR ALPHABETICALLY BELOW WHO HAVE ANNOUNCED THEIR INTENTION TO BE CANDIDATES FOR ELECTION TO THE BOARD OF DIRECTORS AND ANY MEMBERS WHOSE NAMES ARE ADDED IN THE BLANK SPACES BELOW.

I SPECIFICALLY AUTHORIZE AND INSTRUCT MY PROXY HOLDER TO CAST MY VOTE FOR A MAXIMUM OF THREE (3) MEMBERS WHO I HAVE CHOSEN AMONG THE THREE (3) ANNOUNCED CANDIDATES WHOSE NAMES I HAVE MARKED BELOW AND THE MEMBERS WHOSE NAMES I HAVE ADDED BELOW SHOULD THOSE MEMBERS THAT I HAVE MARKED OR ADDED BE NOMINATED FROM THE FLOOR AT THE ANNUAL MEETING.

IF I HAVE NOT MARKED NAMES OR ADDED NAMES BELOW TOTALING THREE MEMBERS, THEN I SPECIFICALLY AUTHORIZE AND INSTRUCT MY PROXY HOLDER TO USE HIS/HER BEST JUDGEMENT TO CAST MY VOTE FOR A MAXIMUM OF THREE (3) MEMBERS WHO ARE NOMINATED FROM THE FLOOR AT THE ANNUAL MEETING.

PLEASE MARK AN X IN THE SPACES BEFORE THE NAMES OF A MAXIMUM OF THREE (3) MEMBERS TO SERVE ON THE BOARD OF DIRECTORS OF JUPITER HARBOUR PROPERTY OWNERS' ASSOCIATION, INC. FOR 2019. ANY PROXY THAT IS MARKED FOR MORE THAN THREE (3) NAMES WILL BE NULL AND VOID.

_____ Jack Fisher _____	_____ _____
_____ William N. Frost _____	_____ _____
_____ Daniel S. Hegarty _____	_____ _____

Fill in name of Additional Member
Fill in name of Additional Member
Fill in name of Additional Member

GENERAL POWERS

In addition to the Limited Powers granted above, I authorize and instruct my Proxy to use his or her best judgement on all other matters which properly come before the Meeting and for which a General Power may be used. This Proxy shall be used for the purpose of establishing a quorum.

Date: _____

Voting Representative please sign name: _____

Voting Representative please print name: _____

Property Address: _____

THIS PROXY IS REVOCABLE BY THE VOTING REPRESENTATIVE AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THE PROXY VALID FOR MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.

COMPLETE THE SECTION BELOW ONLY IF PROXY HOLDER IS UNABLE TO ATTEND ANNUAL MEETING

SUBSTITUTION OF PROXY HOLDER

The undersigned, appointed as Proxy Holder above, designates _____ to substitute for me in voting the Proxy set forth above.

Signature of PROXY HOLDER (not Voting Representative)

Date: _____

Jupiter Harbour Property Owners Association, Inc.

c/o Sea Breeze Community Management Services, Inc.

4227 Northlake Boulevard

Palm Beach Gardens, FL. 33410

Phone: (561) 626-0917 Fax: (561) 626-7143

www.seabreezecms.com

March 1, 2019

2019 2nd Notice of Annual & Organizational Meeting

Dear Homeowners:

Please find enclosed the Annual Meeting Notice Package for Jupiter Harbour Property Owners Association, Inc.

Please be advised that the Annual Membership Meeting and Election of the Board of Directors for **Jupiter Harbour Property Owners Association, Inc.** will be held on **March 18, 2019 at 7:00 pm at Palm Beach County Fire Rescue, 777 North U.S. Highway One, Jupiter, FL. 33477.** Registration for the Annual Membership Meeting will begin at 6:30 pm.

Enclosures are as follows:

- * Agenda
- * Important Information Sheet
- * Voting Certificate
- * Proxy
- * Proxy Return Envelope

Please contact the Property Manager should you have any questions.

Sincerely

On behalf of the Jupiter Harbour POA Board of Directors
Howard Rosenkranz, LCAM
Howard@seabreezecms.com

Jupiter Harbour Property Owners Association, Inc.

c/o Sea Breeze Community Management Services, Inc.

4227 Northlake Boulevard

Palm Beach Gardens, FL. 33410

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AGENDA

- A. Call of the Roll and Certifying of Proxies and Confirm Quorum
- B. Proof of Notice of Meeting or Waiver of Notice
- C. Reading and Disposal of any Unapproved Minutes
- D. Reports of Officers
- E. Reports of Committees
- F. Election of Inspectors of Elections
- G. Election of Directors
- H. Unfinished Business
- I. New Business
- J. Adjournment

Note: Organizational Meeting of Directors will be held immediately following the adjournment of the Annual Meeting.

IMPORTANT INFORMATION

FOR ALL MEMBERS OF JUPITER HARBOUR PROPERTY OWNERS ASSOCIATION, INC.

At the Annual Meeting a quorum of 30% of the membership must be present, in person or by Proxy, in order for the business of the Association to be conducted. It is therefore VERY IMPORTANT that you either attend the Annual Meeting or provide a Proxy in order to conduct and approve the business coming before the meeting. Enclosed with this notice are a Voting Certificate and a Proxy for your use. The importance of these 2 documents is discussed below.

VOTING CERTIFICATE

A Voting Certificate for each unit must be on file with the POA at the time of registration for each Members' Meeting in order for the vote of the unit owner to be counted whether the vote is cast by a member in attendance at the meeting or by Proxy. A Voting Certificate is valid until revoked or the unit sells. IT IS YOUR RESPONSIBILITY TO VERIFY THAT THE VOTING CERTIFICATE ON FILE WITH THE ASSOCIATION IS VALID. If you are not sure of the validity of your Voting Certificate on file with the Association, please contact Sea Breeze Community Management Services at **561-626-0917** or **by Email: howard@seabreezecms.com**. A Voting Certificate is not a Proxy. To vote in person or by Proxy at the Annual Meeting, a Voting Certificate must be on file. To vote by Proxy, you must ensure that the Voting Certificate is on file with the POA at the time of registration for the Annual Meeting and you must return the Proxy to Sea Breeze CMS at the address provided below at least 24 hours before the scheduled time for the Annual Meeting.

IF YOU DO NOT HAVE A CURRENT VOTING CERTIFICATE ON FILE, PLEASE MAKE SURE THAT ALL OWNERS SIGN THE VOTING CERTIFICATE. IF THE OWNER IS GRANTING A PROXY TO ANOTHER, PLEASE MAKE SURE THAT THE VOTING REPRESENTATIVE DESIGNATED ON THE VOTING CERTIFICATE SIGNS THE PROXY.

VOTING BY PROXY

If you are unable to attend the Annual Meeting and wish to vote by Proxy, please note the following information:

1. A Proxy is for the purpose of appointing another person to vote for you as you specifically direct (except for non- substantive items) in case you are not able to attend the meeting. It must be signed by the voting member (the sole owner or the owner among multiple owners who is designated in the Voting Certificate to cast the votes of the Owner).
2. The Proxy should be submitted to the Association's Secretary and can be hand delivered, either by you or by your Proxy Holder, or mailed to the Association at the offices of Sea Breeze CMS, 4227 Northlake Boulevard, Palm Beach Gardens, FL 33410 or can be brought to the Meeting. The Association would appreciate your filing the Voting Certificate discussed above at the same time that you file your Proxy in order to speed the registration process for the Annual Meeting.
3. If you appoint a Proxy and later decide you will be able to attend the meeting in person, you may withdraw your Proxy when you register at the meeting.
4. A Proxy may be revoked in writing or superseded by a later Proxy to another person. It also may be assigned (substituted) by the person designated on the Proxy to a third person if the person you designate as Proxy decides that he or she will be unable to attend the meeting.